

## Warehouse Logistics Specialist (m/f/d)

### Description

TDA Clair GmbH is a globally operating company in the event industry. We are a technical service provider in audio/lighting/video for concerts/festivals/tours. In addition to the rental of equipment, our main focus is on the planning and implementation of technical event concepts. This includes, for example, complete solutions for tours, festivals and corporate events. The integration into the worldwide operating company Clair Global makes TDA Clair GmbH now part of a global and market-leading company.

We are now looking for an employee (m/f/d) in the field of warehouse logistics.

### Employment type

Full-time

### Beginning of employment

as of now

### Duration of employment

permanent

### Job Location

TDA Clair GmbH, Gohrweide 23,  
45238 Bottrop

### Your Responsibilities:

- Incoming/outgoing goods inspection with the help of our ERP program.
- Shipping preparation for outgoing goods, national and international (picking, packing, creation of shipping labels and delivery bills, documentation).
- Providing shipment tracking information and status updates to relevant parties as required.
- Receiving and issuing goods to logistics companies.
- Coordinating with carriers and other providers to schedule pick-ups and deliveries.
- Handling of Carnet ATA/customs documents.
- Collaboration and coordination with the logistics department management and warehouse management.
- Managing warehouse barcodes, stock levels and stock movements in our inventory management system. – Maintaining a clean, organized and safe warehouse.
- General warehouse activities (e.g. loading and unloading of delivery vehicles and in-house transportation of goods with conveyors).
- Delivery trips with company vehicles (up to 3.49 tons) in local traffic (no overnight stays)

### Our Expectations:

- Good organizational skills and perceptiveness
- A responsible and reliable personality
- German (written and spoken)
- English (an advantage)
- Forklift license (an advantage)
- Class B driving license

### What we offer:

- A permanent position where you can work independently and contribute your ideas to the daily work routine.

- Working at eye level in an international team.
- A collegial, respectful and human working environment in which the “we” is the most important thing.
- The opportunity to further your education through regular training.
- Promotion opportunities (national/international).
- Possibility to job bike

You are welcome, no matter where you come from or who you are! You don't meet all the skills listed? The most important thing for us is that you have the necessary core skills, are motivated to develop yourself further, want to learn and fit in well with the team. Everything else will then develop.

If you are interested in a position with us and think you might be a good fit, either upload your application here in the portal or contact us directly at: [careers.bot@clairglobal.com](mailto:careers.bot@clairglobal.com)

Contact person: Frank Dehn